



**Gulf Research Centre Cambridge**  
Knowledge for All

## **Gulf Research Meeting**

**14<sup>th</sup> GRM, Cambridge 9-11 July 2024**

### **Paper Guidelines**

*3 September 2023*

#### **1. Conditions**

- The deadline for submitting papers is 31 May 2024. Failure to do so will result in the cancellation of the applicant's participation.
- Papers should be a complete version of the work, be as much as possible in line with the workshop description, and with the approved paper proposal.
- Papers will be amended, especially after the workshop, to include the feedback gathered from the directors, discussant, and other participants.
- Papers should meet as much as possible the criteria in terms of length, structure, and format as listed below.
- Papers should be uploaded to the GRM Online System. In addition, they may also be sent to the workshop directors. In case the uploading is not successful, please send papers to [grm@grc.net](mailto:grm@grc.net).
- Submission of the paper signifies that the participant agrees, once again (participants have already agreed to them by confirming their participation), to the GRCC Intellectual Property Guidelines.
- Authors will be informed about the suggested destination of their paper, in a joint publication or as an individual paper, by the workshop directors and GRC by 31 July 2024.
- Authors will be given a deadline of approx. 23 September to finalise their paper for publication.

#### **2. Paper Length, Structure, Format**

- Focus: as closely as possible follow the workshop description and the abstract that was accepted.
- Language: English (papers should be submitted in (almost) perfect English).
- Paper length: 6,500-7,000 words (including tables, graphs, footnotes, references).
- Paper abstract: 250 words.
- Biographical note author: 250 words.
- Photo author: Passport size.
- Software: MS Word.
- Page format: A4.
- Margins: 2.5 cm top, bottom, left, right.
- Line spacing: 1.5.
- Font: Times New Roman 12 point for text; 11 for citations; 10 for footnotes.
- Sections: Main headline, section headlines and sub-section headlines should be clearly indicated by using different font sizes and where necessary also by using italics.
- Graphs/tables: Can be included in-text or can be grouped at the end of the paper (in the latter case it should be indicated where they are to be placed in the text).
- Footnotes/bibliography: Chicago Manual of Style (avoid in-text citations), i.e., in the text use surname of author and year and provide a full bibliography at the end of the text.



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- Headers/footers: None.
- Page numbering: Centre at bottom.
- Pictures: None.
- Alignment: Justified (left and right).
- Keywords: Please choose the keywords that are the most appropriate to describe the paper.
- Plagiarism. Plagiarism is not acceptable in any form.

### 3. Citations

#### Some illustrative examples for endnotes

- Books

Leonard Binder, *In a Moment of Enthusiasm, Political Power and the Second Stratum in Egypt* (Chicago: University of Chicago Press, 1978) Brian Hocking, "Rethinking the 'New' Public Diplomacy," in *The New Public Diplomacy: Soft Power in International Relations*, ed. Jan Melissen (UK: Palgrave Macmillan, 2007), 28-43.

- Journal articles

Andrew Rosser, "Escaping the Resource Curse: The Case of Indonesia." *Journal of Contemporary Asia* 37, no. 1 (2007): 38–58.

- Newspaper articles

Alan Riding, "The Industry of Art Goes Global," *New York Times*, March 28, 2007. Names of news services are not italicized. Associated Press, "Westchester Approves Measure on Gun Safety," *New York Times*, June 12, 2000.

- Online newspapers, news services, and other news sites

Alison Mitchell and Frank Bruni, "Scars Still Raw, Bush Clashes with McCain," *New York Times*, March 25, 2001, <http://www.nytimes.com/2001/03/25/politics/25MCCA.html> (accessed May 9, 2012).

- Working papers

Eric Edmonds, "Does Child Labor Decline with Improving Economic Status?" NBER Working Paper 10134, December 2003.

- Pamphlets, corporate reports, brochures, and other freestanding publications

These are treated essentially as books.

- International bodies

Citations to documents of international bodies such as the UN should identify the authorizing body (and the author where appropriate), the title of the paper, and the date. Series, publication number, and place of publication may be included.

#### Citation style for bibliographies

- Brochmann, Grete. *Middle East Avenue: Female Migration from Sri Lanka to the Gulf*. Boulder: Westview Press, 1993.
- Arnold, Fred, and Nasra M. Shah, eds. *Asian Labor Migration: Pipeline to the Middle East*. Boulder, CO: Westview Press, 1986.
- Feiler, Gil. "Migration and Recession: Arab Labor Mobility in the Middle East, 1982-89." *Population and Development Review* 17, no. 1 (March 1991): 134-155.